

ORDINANCE
of the
CITY of HILLIARD, OHIO

Ordinance No.: 11-49(Amended)
Page 1 of 5 pages
Passed: 12/12/2011
Effective: 12/12/2011

**AMENDING THE AUTHORIZED STRENGTH PROVISIONS OF
SECTION 127.04 OF THE CODIFIED ORDINANCES OF THE
CITY OF HILLIARD, AND DECLARING AN EMERGENCY.**

WHEREAS, Chapter 127 of the Codified Ordinances of the City of Hilliard provides for the establishment of full-time and part-time positions within the City along with the pay grades for those positions; and

WHEREAS, the Administration wants to align the number of positions within the Police Department with the 2011 budget; and

WHEREAS, the Administration wishes to adjust the maximum amounts for the individual pay grades as it does with each annual budget submission.

WHEREAS, it is to the interest and benefit to the City of Hilliard and the public at large that the authorized strength changes be approved by emergency so that the provisions will be in effect January 1, 2012.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Hilliard, Ohio, that:

SECTION 1. The following subsections of Section 127.04 of the Codified Ordinances of the City of Hilliard, Ohio, as amended, shall read as follows:

(c) The following full-time personnel are authorized for each office/department:

Department of Safety

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Police Chief	1	*
Deputy Police Chief	1	*
Police Officers, including Lieutenants, sergeants, and patrolmen as determined by the Safety Director, but in no event more than 3 lieutenants and 7 sergeants	50	per contract
Communications Technician	11	per contract
Clerk	5	per contract
Secretary	1	3

* The pay ranges for the positions of Deputy Chief and Chief shall be set in accordance with the base wages paid to a "Step 2" Lieutenant in any given year, and shall be established at a minimum of 3% and a maximum of 10% higher than the base wages of a "Step 2" Lieutenant; provided, that the Chief shall be paid at a higher rate than the Deputy Chief.

Department of Recreation and Parks

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Director of Recreation and Parks	1	8 10
Senior Center and Special Events Administrator	1	7
Recreation Program Manager	2 3	6
Recreation Supervisor	5 4	5
Assistant Deputy Director of Recreation and Parks	1	7 8
Maintenance Crew Leader	1	5
Maintenance Technician II	5 4	per contract
Receptionist	1	2
Recreation Aide	1	2

Department of Public Service

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Director of Public Service	1	10
Permit Coordinator/Supervisor	1	5
Administrative Aide	1	2
Customer Service Representative	1	2
City Planner	1	7
Assistant City Planner	1	6
Deputy City Engineer	1	8
Engineer	3	7
Engineer Technician	4	3
Building and Zoning Code Inspector	1	7
Building Inspector	1	6
Zoning Enforcement Officer	1	5
Assistant Zoning Enforcement Officer	1	4
Deputy Public Service Director-Operations	1	8
Maintenance Crew Leader	3	5
Maintenance Technician II	16	per contract
Arborist	1	4
Right of Way Service Manager	1	6
Maintenance Technician I	2	per contract
Mechanic	3	per contract
Construction Inspector	2	4
Chief Construction Inspector	1	6

Mayor

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Executive Assistant	1	5

City Council

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Clerk of Council	1	7

Department of Law

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Director of Law/Safety	1	10
Assistant Director of Law	1	8

Department of Law-Office of the City Clerk

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
City Clerk	1	5

Department of Finance

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Director of Finance	1	10
Deputy Finance Director	1	8
Income Tax Division Administrator	1	7
Budget Analyst	1	5
Finance Assistant	1	4
Administrative Aide	1	2
Computer Systems Specialist	1	6
Computer Systems Manager	1	7
Payroll Specialist	1	4

Department of Finance-Office of the Clerk of Courts

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Clerk of Court	1	6
Deputy Clerk of Court	1	4

Department of Economic Development

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Director of Economic Development	1	10
Secretary	1	3

Department of Human Resources

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Director of Human Resources	1	10
Administrative Aide	1	2
Human Resources Specialist	1	4

Department of Public Lands and Buildings

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Director of Public Lands and Buildings	1	7
Custodian	4	per contract

(d) The following part-time personnel are authorized for each office/department:

Department of Safety

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Communications Technician	2	P4
Clerk	1	P4

Department of Recreation and Parks*

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Recreation Aides	24	P2 or P3
Seasonal Lifeguard/Seasonal Labor	135	S1

*The Recreation and Parks Director shall determine the specific pay grade and rate of pay of part time employees based on the individual's experience, qualifications and the department's needs.

Department of Public Service-Streets

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Seasonal Labor	8	S1

Department of Finance-Office of the Clerk of Courts

<u>Title</u>	<u>Authorized Number</u>	<u>Grade</u>
Magistrate	1	per contract

(e) The following annual pay grades are authorized for full time City employees:

<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>
1	20,000	32,782 36,552
2	23,000	38,792 43,253
3	28,000	46,988 52,392
4	32,000	51,358 57,264
5	35,000	57,368 63,965
6	40,000	65,564 73,104
7	42,500	71,028 79,196
8	60,000	87,418 97,471
9	65,000	92,882 103,563
10	67,000	100,531 112,092

The Director of Law/Safety is a hybrid position encompassing Law and Safety Services, the maximum salary of this position can exceed the maximum of Pay Range 10 by an additional thirty and one-half percent (30.5%), so long as the position continues to encompass Law and Safety Services.

(f) The following hourly rates of pay are authorized for part-time City employees:

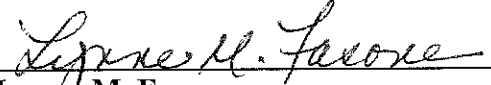
<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>
P1	\$7.40	\$8.74 9.75
P2	\$7.50	\$10.38 11.57
P3	\$10.50	\$13.67 15.24
P4	\$15.00	\$20.22 22.55
S1	\$7.40	\$14.20 15.83

The Mayor as appointing authority may designate any classification listed in Section 127.04(c) as part time. That position will be paid an hourly rate within the listed pay grade as determined by the Mayor and will not count against the number of full time positions.

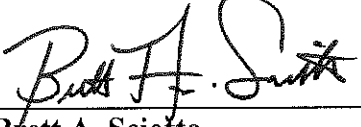
SECTION 2. All remaining subsections of Section 127.04 not expressly amended herein shall remain in full force and effect.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the preservation of the general safety, health, and welfare of the City of Hilliard. Emergency passage is necessary to ensure the continued performance by the municipality of its constitutional duty of local self-government. This Ordinance shall be in full force and effect from and after the earliest period provided for by law.

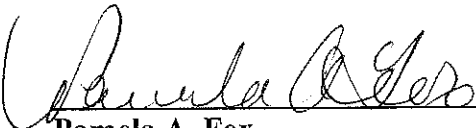
ATTEST:


Lynne M. Fasone
Clerk of Council


SIGNED:


Brett A. Sciotto
President of Council

APPROVED AS TO FORM:


Pamela A. Fox
Director of Law

APPROVED:


Donald J. Schonhardt
Mayor

Ordinance 11-49(Amended)

VOTE:	Yea	Nay	Abstain
President Sciotto	✓		
Vice President McGivern	✓		
Ashenhurst	✓		
Iosue	✓		
Kunze	✓		
Roberts	✓		
Uttley	✓		
Results:	7	0	0

